



Republic of the Philippines
Department of Education
Region X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent



06 JANUARY 2025

OFFICE MEMORANDUM

No. 02 S. 2025

**ATTENDANCE TO THE TRAINING WORKSHOP ON QUALITY MANAGEMENT
SYSTEM: A CALL TO THE HARMONIZATION OF REGIONAL AND DIVISIONAL
OPERATIONS IN REGION X-NORTHERN MINDANAO**

To: Audie S. Borres – ASDS
Jean S. Macasero – Chief ES, CID
Rosalio R. Vitorillo – Chief, SGOD
Romeo B. Aclo – EPS/ Asst. Chief, SGOD
Jinky M. Arnejo - PSDS/ Asst. Chief, CID
Derold Marl S. Aves – SEPS, HRTD
Risa Bea Socorro M. Borres - AO V
Jairus John M. Gochuco – PDO I
Kurt Celica A. Bacas – ADAS II

1. With reference to the attached Regional Memorandum No. 1006, s. 2004, titled “TRAINING WORKSHOP ON QUALITY MANAGEMENT SYSTEM: A CALL TO THE HARMONIZATION OF REGIONAL AND DIVISIONAL OPERATIONS IN REGION X-NORTHERN MINDANAO”, all concerned are hereby directed to attend the said workshop on **January 13-16, 2025**, at **Eco Tech Center, Lahug, Cebu City**.

2. The board and lodging of all the participants and resource persons, including honoraria, tokens, travel, and allowable expenses, shall be charged to the RO funds. The SDOs shall shoulder their respective travel expenses, all subject to the accounting and auditing rules and regulations. The first meal is afternoon snacks on January 13, while the last meal is lunch on January 16.

3. All participants are required to bring a laptop and extension wire.

4. Attached is the Regional Memorandum with training matrix for reference.

5. This office directs compliance to this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl: As stated
Reference: None



Address: Fr. Masterson Ave., Upper Balulang, Cagayan de Oro City
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Website: <https://depedcdo.net>

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To be indicated in the Perpetual Index
under the following subjects:

Quality Management System

ISO

CID/JSM:jig – OM: Attendance to the Training Workshop on Quality Management System
001/January 06, 2025



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Republic of the Philippines
Department of Education

Region X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

Attachment No.1 to Regional Memorandum No. 1006, s. 2024

TRAINING WORKSHOP ON QUALITY MANAGEMENT SYSTEM:
A CALL TO THE HARMONIZATION OF REGIONAL AND DIVISIONAL OPERATIONS
IN REGION X- NORTHERN MINDANAO

Eco Tech Center, Lahug, Cebu City
January 13-16, 2024

Schools Division of Cagayan de Oro City

List of Participants

Name of Participants	Sex	NQMS Team Assignment	Total	Mode of Transportation Availed
SDS Roy Angelo E. Gazo	M	Top	2	Airplane
ASDS Audie S. Borres	M	Management		Airplane
Jean S. Macasero	F	QMR	1	Airplane
Rosalio R. Vitorillo	M	RMT	1	Airplane
Romeo B. Aclo	M	IQAT	1	Airplane
Jinky M. Arnejo	F	KMT	1	Airplane
Kurt Celica A. Bacas	M	Document Controller	1	Airplane
Derrold Marl S. Aves	M	TAT	1	Airplane
Risa Bea Socorro M. Borres	F	QWT	1	Airplane
Jairus John M. Gochuco	M	Secretariat	1	Airplane
		Total	10	

Submitted by:

JEAN S. MACASERO
Quality Management Representative

Approved by:

ROY ANGELO E. GAZO
Schools Division Superintendent

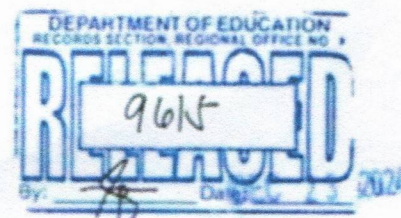


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Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO



December 16, 2024

REGIONAL MEMORANDUM

No. 1006, s. 2024

TRAINING WORKSHOP ON QUALITY MANAGEMENT SYSTEM: A CALL TO THE
 HARMONIZATION OF REGIONAL AND DIVISIONAL OPERATIONS
 IN REGION X-NORTHERN MINDANAO

To: Assistant Regional Director
 Schools Division Superintendent
 Quality Management Representatives
 NQMS Teams
 All Others Concerned

1. Regarding **DepEd Order No. 9, s. 2021** titled **Institutionalization of Quality Management System in DepEd**, this Office announces the conduct of the three-day **Training Workshop on Quality Management System: A Call to the Harmonization of Regional and Divisional Operations in Region X-Northern Mindanao** at Eco Tech Center, Lahug, Cebu City, on January 13-16, 2025.
2. This endeavor aims to
 - a. deepen the personnel's appreciation of the Departments' National Quality Management System (NQMS) manuals;
 - b. associate the PNS 9001:2015 in implementing the prescribed processes as contained in DepEd Memorandum No. 14, s. 2022 on the DepEd Quality Management System (QMS) Manual and Procedures and Work Instructions Manual;
 - c. align the regional and divisional prescribed processes;
 - d. strengthen support and advocacy on the "One DepEd One NQMS" mantra; and
 - e. improve the overall implementation of the NQMS.
3. The participants shall include the following:

Governance Level	Top Mgmt.	NQMS Teams	Others	Total	Remarks
Regional	RD & ARD			2	



Address: DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City
 Telephone No: (088) 881-3137
 Email Address: region10@depd.gov.ph
 Website: r10.depd.gov.ph

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 Date: 12/16/24
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	Functional Division Chiefs			8	
			Unit Heads ASD: Gen. Services	9	
			Procurement		Randy Banggoy Ma. Jenelyn Quilao
			ESSD: Education Facilities		Fels 3 Trompeta Myra Yee
			School Health & Nutrition		Richard Dragon
			Special Programs & Projects		Maricor Perez Ivy Gabule
			Finance Division: Accounting		Praise Love Flores
			Budget		Christene Serina
			HRDD: NEAP-R		
			FTAD/Procurement Facilitator		
		RMT		1	
		IQAT		3	
		KMT		1	
		Document Controller		1	
		TAT (1)	Training Facilitators (2)	3	
		QWT		1	
		Citizen /Client Satisfaction Feedback Management		2	Ramon G. Abrera Jr.; Fatima Villaremo
		Secretariat		2	Marissa Manlapig

					Marivic Labitad
			QAME	1	Laurencia Llagas
			Total	32	
Divisional	SDS & ASDS			2	
		RMT		1	
		IQAT		1	
		KMT		1	
		Document Controller		1	
		TAT		1	
		QWT		1	
		Secretariat		1	
		Total		9 x 14 = 126	9 per SDO
		Grand Total		158	

4. The board and lodging of all the participants and resource persons, including their honoraria, tokens, travel, and allowable expenses, shall be charged to the Regional Office (RO) funds. The Schools Division Offices (SDOs) shall shoulder their respective travel expenses, all subject to the accounting and auditing rules and regulations. The first meal is afternoon snacks on January 13, while the last meal is lunch on January 16.

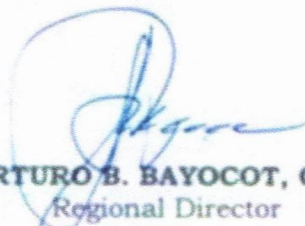
5. Participants are required to bring a laptop and extension wire.

6. The Schools Division Offices (SDOs) shall submit their respective lists of participants using the prescribed template for booking purposes, which should reach the RO on or before December 27, via stad10@deped.gov.ph.

7. Attached is the training matrix for reference. Moreover, a virtual prework with the resource persons, Eco-Tech Center staff, and the Quality Management Representative Lead-NQMS Teams will be conducted on January 3, 2025, 9:30 a.m. The link will be communicated through a separate issuance.

8. The prework participants from the Regional Office (RO) shall be served with lunch.

9. For further inquiry, please contact Ms. Lita F. Base, education program supervisor, Field Technical Assistance Division (FTAD), and the Lead IQA Team-Secretariat at 0906-505-6219 or email at deped.ftad10@deped.gov.ph.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ATCH.: As stated
To be indicated in the Perpetual Index
under the following subjects:

ACCREDITATION NQMS
OPERATIONS TRAINING PROGRAMS

RE: Training Workshop on Quality Management System:
A Call to the Harmonization of Regional and Divisional Operations
in Region X-Northern Mindanao

FTAD/ebior

**TRAINING WORKSHOP ON QUALITY MANAGEMENT SYSTEM:
A CALL TO THE HARMONIZATION OF REGIONAL AND DIVISIONAL OPERATIONS
IN REGION X-NORTHERN MINDANAO**

Eco Tech Center, Lahug, Cebu City
January 13-16, 2024

Division of _____

List of Participants

Name of Participants	Sex	NQMS Team Assignment	Total	Mode of Transportation Availed
		Top Management (SDS and ASDS)	2	
		RMT	1	
		IQAT	1	
		KMT	1	
		Document Controller	1	
		TAT	1	
		QWT	1	
		Secretariat	1	
		Total	9	

Submitted by:

Quality Management Representative

Approved by:

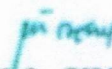
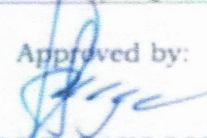
Schools Division Superintendent

**TRAINING WORKSHOP ON QUALITY MANAGEMENT SYSTEM:
A CALL TO THE HARMONIZATION OF REGIONAL AND DIVISIONAL OPERATIONS
IN REGION X-NORTHERN MINDANAO**

Eco Tech Center, Lahug, Cebu City
January 13-16, 2024

Activity Matrix

Time	Day 0 January 13	Day 1 January 14	Day 2 January 15	Day 3 January 16
8:00-9:00	Travel Time Arrival of Participants	Review: QMS Manual of Operations and Planning Documents	Document Information Management Knowledge Management	ISO Clauses 8
9:00- 10:00		Alignment of Management, Core, and Support Processes for the RO and SDOs	Training and Advocacy Client Citizen Feedback Management	ISO Clause 9
10:00- 10:15	Health Break			
10:00- 12:00		Continuation...Alignment of Management, Core, and Support Processes for the RO and SDOs	PNS 9001:2015 ISO Clauses 1-3	ISO Clause 10 Wrapping Up QAME Closing Program
12:00- 1:00	Lunch Break			
1:00-3:00	Registration Opening Program	Introspecting Procedure and Work Instructions Manual: Management Review Risk Management	ISO Clauses 4-5	Home Sweet Home
3:00-5:00	DepEd NQMS Context, Plans and Directions	Internal Quality Audit Corrective Action	ISO Clauses 6-7	

Prepared by:  DR. EDITH B. LAGO-ORTEGA Chief, FTAD Lead Secretariat/IQA Team	Recommended by:  ATTY. SHIRLEY O. CHATTO Chief, ASD Quality Management Representative
Approved by:  DR. ARTURO B. BAYOCOT, CESO III Regional Director	